

1. Your Contact Details/Billing Information:

Company Name: _____
 Contact Name: _____
 Address (Street): _____
 Address (City): _____ Province/State: _____ Postal/Zip Code: _____
 Contact Phone Number: _____ Fax Number: _____
 Email Address: _____

2. Property Information (provide one or more of the following details below):

Property Owner's Name (required): _____
 Property Municipal Address: _____
 Land Title District (City/Town): _____
 Property Legal Description:* Plan: _____
*(must also provide owners name or municipal address) Block: _____
 Lot: _____
 PIN – Property Identification Number: _____
 Document Instrument Number: _____
 Condominium: Unit No.: _____
*(must also provide municipal address) Level No.: _____
 Plan: _____

Special instructions or additional search information: _____

3. Please indicate the document(s) or information required:

- Parcel Register Only – printout showing list of all registered documents on title.
 - Include deleted instruments (additional pages) ***recommended.**
- Add / include copy of most current transfer/deed.
- Add / Include copy of mortgages/liens or charges on title.
- Add Writs of Execution search on current owners – reveals details of judgments on the owners.

4. Payment Details:

Payment Type: On Account Visa Master Card American Express
 Name on Card: _____
 Credit Card Number: _____ Expiry Date: _____

Auth No.	_____
Amount:	_____
Auth Date:	_____

Cardholder Signature*: _____

*By signing this request you agree to the Terms of the Search Services indicated below and authorize the appropriate fees to be charged to the credit card.

Acknowledgment and Terms of Search Services: The Land Titles/Property search services (“Services”) provided by Centro Legal Works Inc. (“Centro”) is for information purposes only. Comments or discussion that took place in relation to this search are to assist in locating the property in question and should not be construed as legal advice or a legal opinion concerning the title of the property. We strongly recommend that you seek professional legal advice Client agrees to release waive and fully discharge Centro and its officers, directors, employees, agents and representatives from any and all claims, demands, obligations and liabilities of any kind or nature whatsoever arising from the provision of Services by Centro, including negligence, gross negligence, breach of contract and breach of any statutory or other duty. Client acknowledges reading these terms thoroughly and understands that Client is waiving and giving up legal rights, including the right to sue. By submitting this request, Client voluntarily elects to assume all risks associated with the Services.

Approximate Cost Breakdown of Land Title Searches:

Centro Land Title search Fee:	\$25.00 plus HST plus disbursements below; \$15 plus HST fee applies if no records are found.
Disbursements for Toronto Parcel Register:	\$18.60 first page only. \$2.00 for each additional page.
Disbursements for outside Toronto Parcel Register:	\$30.60 first page only. \$2.00 for each additional page.
Copies of Instruments (Transfer, Charge, etc) Fee:	\$10.00 plus HST per document plus \$1.00 per page.
Disbursements for Writ of Execution:	\$14.39 per writ plus \$6.00 per writ detail report (if matches are found).

Fax: 416.599.8655 | 1.877.239.0244 or Email: search@centrolegalworks.com